



PROGRAMME OVERVIEW

Programme name

- **Interreg** or European Territorial Cooperation, is the EU policy encouraging the EU regions to work together and learn from one another through joint projects.
- It is an initiative within the 2014-2020 European Union financial framework, under the **Instrument for Pre-accession Assistance (IPA)**.
- **Cross-border Cooperation (CBC)** aims at promoting good neighbourly relations and of encouraging balanced and sustainable development.
- The Programme was approved by the European Commission in 2015.
- On the basis of "shared management system" of Hungary and Serbia, it funds and supports co-operation projects of non-profit organizations located in the Programme-eligible area.
- It is the fourth generation of the cross-border cooperation programmes.



PROGRAMME AREA

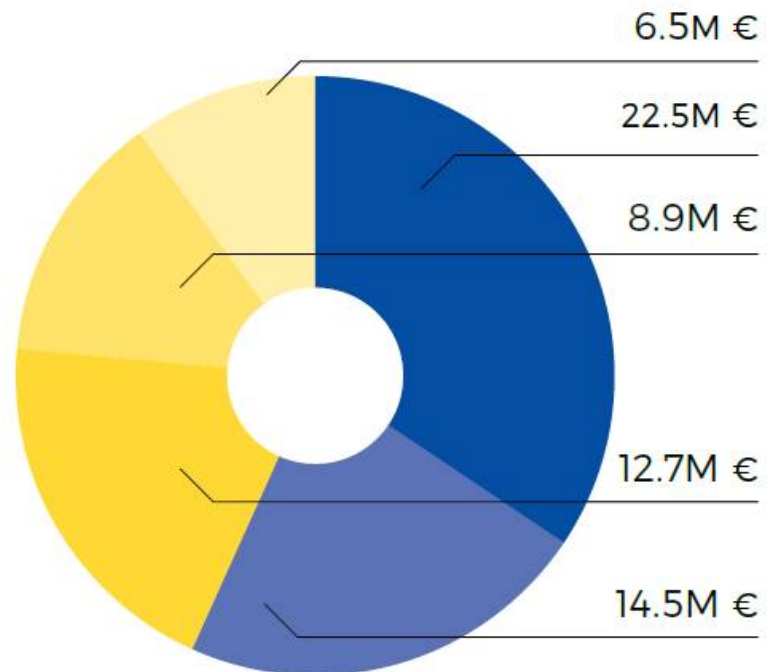
Long term aim of the Programme:

„ Harmonized development of the region with intensified economic cooperation through sustainable use of natural and cultural resources”





PRIORITY AXES



- PA 1: Improving cross-border water management and risk prevention system
- PA 2: Reducing traffic bottlenecks in the cross-border transport network
- PA 3: Encouraging cooperation in tourism and cultural heritage preservation
- PA 4: Enhancing SMEs' economic competitiveness through innovation-driven development
- PA 5: Technical Assistance

PRIORITY 4

Enhancing SMEs' economic competitiveness through innovation driven development

- **Action 4.1** Enhancing innovation through cooperation between SMEs and research institutions involving young people
 - Min and max amount of the IPA subsidy per project: 200 000 – 400 000 EUR
 - Available IPA allocation within the 2nd Call: 2 500 000 EUR

- **Total budget** of the Programme: **76.6 m € IPA**
(IPA+National Co-financing)

- **IPA funding: 65.1 m €**
- **24.8 m € IPA** – allocation of the 1st Call
- **21.5 m € IPA** – allocation of the 2nd Call
- **3rd Call planned 2018**

Sources:

- **85 % IPA**
- **15 % National co-financing**
- **Project advance** from IPA (**15%** of the IPA part)
- **Pre-financing** of activities

- **Managing Authority**
- National Authorities
- Joint Secretariat and Joint Secretariat Antenna
- Audit Authority
- Certifying Authority
- First Level Control Bodies

TYPE OF INDICATORS

- Programme-level indicators (Output and Result)
- Project-level indicators (Output and Result)
- Horizontal indicators:
 - Sustainable development
 - Equal opportunities and non-discrimination-such as ethnicity, race, religion, gender, sexual orientation, origin, age, disability and economic status
 - Equality between men and women

Common monitoring and informational system

- Online application module- filling in Application Form via Internet
 - built-in counterchecks and automatic calculations
 - data aggregation
 - Partner level online reporting (both sides- lead beneficiary, partner beneficiary)
 - Time stamp, e-signatures
 - Communication module (automatic emails)
- Language of the system: English
- First step: registration

<https://imis2014-2020.eu/imis-web/public#!foAppSrbLogin>

COST CATEGORY PROVISIONS

Non- eligible expenditures:

- Costs related to fluctuation of foreign exchange rate;
- Recoverable Value Added Tax;
- Used equipment etc.

Proof documents:

Cost categories:

Invoice	staff costs (real costs-full time, part-time, contracted on hourly basis)
Bank statement	office and administration (15 % flatrate of staff costs or max. 10 % budget)
Performance sheet	travel & accommodation (costs+ daily allowance)
Request for offer	external expertise and services
Price offer(s)	equipment (procurement rules applied) max 50 %
Order letter / Contract	infrastructure and works



ADVANCE PAYMENT

Two types of advance:

- **IPA funding: 15%** of total IPA by project automatically after the

conclusion of Subsidy

contract (within 60 days)

Calculated among Bs according to their share of the total IPA

support in the project

LB is responsible for transferring the IPA to the Bs

- **National state contribution: as a 100% advance** automatically after

Subsidy contract and the conclusion of a separate State co-

Hungarian Bs/LBs (within 15 days)

BENEFICIARY REPORT

- Reporting period: every 4 months from the start date
- Deadline for submitting the Beneficiary Report: end of period + 15 days (Final Beneficiary Report: + 30 days)
- Language of reporting: English
- Declaration on validation of expenditure

PROJECT REPORT

- LB reports on the achievement of the partnership
- Deadline for submitting : end of period + 60 days
- Check of Project Report: 30 days (additional 30 days in case completion is needed)
- Transfer of IPA fund is subject to the approval of the Project Report

PROCUREMENT RULES

SUPPLY CONTRACTS	above EUR 300 000 International open tender procedure	EUR 100 000 - 300 000 Local open tender procedure	EUR 20 000 - 100 000 Competitive negotiated procedure
SERVICE CONTRACTS	above EUR 300 000 International restricted tender procedure	EUR 20 000 - 300 000 Competitive negotiated procedure	
WORKS CONTRACTS	above EUR 5 000 000 International open or International restricted tender procedure	EUR 300 000 – 5 000 000 Local open tender procedure	EUR 20 000 – 300 000 Competitive negotiated procedure

- EUR 2499

DIRECT PURCHASE

no proof, only invoice is needed (and bank statement) for Serbian partners, VAT exemption is needed

EUR 2500- 20 000 SINGLE TENDER

three requests for offers
one valid offer is enough for contracting
Beneficiaries use simplified tender package (on national language)
Tenders have to remain open for minimum 7 days
Beneficiaries are recommended to publish their tenders on their websites and the Programme's website.

- Beneficiaries invite minimum 3 companies, tenders have to remain open for minimum 30 days
- Practical Guide to contract procedures for EU external action (PraG)
 - <http://ec.europa.eu/europeaid/prag/document.do>



FORMAL ASSESSMENT / 1

JS and JSA managers conduct the formal assessment in line with the 4-eyes principle

The formal assessment grid contains two different groups of criteria:

- administrative criteria (Required annexes and supporting documents)
- eligibility criteria

QUALITY ASSESSMENT / 2

SECTION	MAXIMUM SCORE	MINIMUM SCORE
Financial and operational capacity	10	5
Partnership	9	5
Relevance to the Programme	15	8
Project content	15	8
Methodology (Work plan)	15	7
Sustainability and horizontal principles	13	6
Communication	8	3
Budget and cost effectiveness	15	8
	Total: 100	Min. to pass: 50

REQUIREMENTS FOR PROJECTS

Obligatory communicational elements:

- Programme logo
- EU emblem with the obligatory phrase about the project
- Disclaimer.

*Programme will provide these elements ready for usage



OBLIGATORY COMMUNICATION TOOLS

- **Poster** – minimum 1 type; minimum size A3; bi-lingual;
- **Promotional material** – minimum 1; several options offered; bi-lingual;
- **Communication/Visibility event** – minimum 1 event;
- **Media coverage** – minimum 1 piece of coverage;
- **Page on a social media network** – minimum 1 social media page;
- **Stickers for all purchased equipment via project;**
- **Photography of good quality;**
- **Regular reporting to the JS.**

NOTE

Programme provides the Lead Beneficiaries with templates* for:

- ✓ **Poster;**
- ✓ **Roll-up banner;**
- ✓ **Brochure – cover pages;**
- ✓ **PowerPoint presentation;**
- ✓ **Press release;**
- ✓ **Temporary billboard;**
- ✓ **Permanent plaque;**
- ✓ **Stickers for purchased equipment** – the JS will provide ready-to-use stickers.

*Illustration of the templates are in the *Visual Identity Manual*

RECOMMENDED COMMUNICATION ELEMENTS

- **Description of the Programme**
- Programme's slogan
- Reference to the Programme website

*Programme will provide these elements ready for usage

RECOMMENDED COMMUNICATION TOOLS

- Website
- Newsletter
- Promotional video/film
- Infographics
- Survey/poll
- Blog

REFERENCE MATERIAL FOR APPLICANTS

WWW.INTERREG-IPA-HUSRB.COM

- All Programme-related information and documents
- The latest news and announcements
- List of contracted projects, including the amount of granted funding
- *Partner Search* tool
- Back Office access for the Lead Beneficiaries

THANK YOU.

„ Sunny Future for our Youth „

BY

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FROM

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GOOD LUCK APPLYING!

